

Town Board Budget Planning Meeting Minutes

7:00 PM October 12, 2022

APPROVED BY BOARD

Stockbridge Community Hall

Chairman Ken Schaefer called the meeting to order at 7:30 PM. Present were Supervisors Mark Ecker, Joe Kuhn, Clerk Steve Phipps Treasurer Andrea Ortlieb, Chris and Amy Poppy, Ralph Schmid and Bill VanHoorn. * Indicates the person signed up for public comment. Pledge of Allegiance was recited.

Steve indicated the meeting has been properly posted. Joe moved to approve the agenda Mark E. 2nd and M/C.

Public comment: None.

Mark moved to approve the October 4, 2022 meeting minutes with Joe, 2nd. M/C.

Cemetery Maintenance: Steve presented communication from Dave Levknecht that he would be willing to cut the grass for another year on the same terms and condition as the previous year. General discussion occurred about the maintenance and other options. Joe moved to continue to using Tim's Lawn Care for another year. Mark E. 2nd the motion. M/C. On the issue of tree removal of the large dead/dying tree, Mark indicated he found on party willing to remove the tree and Ken suggested he contact 2 more people.

Roads, Buildings and Equipment: Ken suggested that maybe considering all the road work the town did in 2022, ARPA funds could be applied to the project. Ken moved to pay the Northeast Asphalt bill of \$237,909.87 dated October 15, 2022 in the bills payable applying the ARPA funds of \$ 148,106.00 toward road improvement if allowed by ARPA. 2nd by Joe and M/C. Steve said he would look into the options.

Debris on roads: Ken shared there has recently been a lot of debris on the roads and perhaps an ordinance would be needed to keep the roads safe for travel. Steve shared Mark T. suggested an ordinance similar to the town of Rantoul's. Steve said

he could obtain a copy from the town of Rantoul for a future meeting per Ken's request.

No CSMs to review.

Procurement Policy and Ethics Ordinance: Steve explained the WTA provided two model policies that were to comply with ARPA funding requirements. Steve distributed copies of the text and changed the municipal name to the town of Stockbridge and added an expiration date. After general discussion, Joe moved to adopt both the procurement policy and ethics ordinance with sunset provisions to expire on December 31, 2024. Mark E. 2nd the motion. M/C.

2023 Budget Review: Steve passed out an updated spreadsheet that will be used to post the summary budget for the budget hearing. Regarding debt repayment: Joe moved to request a payoff statement (which makes the debt due) for the earliest repayment can be accepted in January with the check being sent in December of 2022 so as to start the new year off with no debt and close 2022 with no debt on account. Mark E. 2nd. M/C

Minimum Payment Threshold: Andrea explained the difficulties posed by uncashed checks which frequently happens for small tax payment refunds and proposed the board establishing a policy of not issuing checks in amounts of \$5.00 or less to any party owed money unless the party requests such payment. After general discussion, Joe moved to not issue payments to anyone for amounts for \$5.00 or less unless requested by the party owed the money. Mark E. 2nd the motion. M/C.

Communications: None

Treasurer's Report: Joe K moved and Mark E. 2nd to approve the Treasurer's Report. M/C.

Bills: Mark E. moved to pay all bills presented to the board. Joe 2nd M/C.

Joe moved at adjourn at 8:04 PM. Mark E. 2nd the motion. M/C.

Respectfully submitted,

Steve Phipps, Clerk

