

APPROVED

VILLAGE & TOWN OF STOCKBRIDGE 4th QUARTER 2021 JOINT MEETING JANUARY 25, 2022 6:30 p.m. COMMUNITY HALL – 175 S. MILITARY ROAD

Meeting called to order at 6:30 p.m. by Village President Tim Lemke. Present on the behalf of the Village are Trustees Ty Bodden, Marilyn Behnke, Nathan Bowe, Keith Gainer, Tammy Mackai, Greg Zickuhr and Village Clerk, Ted Parsons. Present on behalf of the Town are Chair Ken Schaefer, Supervisor Mark Ecker, Town Clerk, Steve Phipps and Town Treasurer Andrea Ortlieb. Absent, Trustee Joe Kuhn. Also present, Fire Chief Mike Funk, 1st Responder's Captain Kathy Stadtmueller, Head Insurance Agent Dean Hemauer and County Supervisor Judith Hartl.

PLEDGE OF ALLEGIANCE was recited.

Lemke introduced newly appointed Village Trustee Keith Gainer.

OPEN MEETING NOTICES verification of compliance was given by both Clerks. AGENDA: **Motion** to approve by Mackai, second by Bowe. M/C

MINUTES of the 3rd Quarter 2021, October 12, 2021 Meeting: Motion to approve by Behnke, second by Bodden. M/C.

PUBLIC COMMENTS: None

FIRE DEPARTMENT/1ST RESPONDERS/COMMUNITY HALL INSURANCE: Dean Hemauer, Owner/Agent for Head Insurance gave a presentation on the renewal insurance policies. Hemauer reported there were no major changes in coverage or premiums. Lemke raised a question on the fire trucks and the loss coverage for actual or replacement vs agreed values. Hemauer indicated the policy currently calls for a maximum payment of the agreed values in the schedule of vehicles. Schaefer believed coverage had previously been at 100% replacement and wondered when that had changed. Hemauer didn't have an answer to that at the time but did say the agreed values could be adjusted if they were not adequate. Funk provided some examples of current values for several of the trucks. There was discussion about getting quotes for increased and/or replacement coverages and how that would affect the renewal and the ability for an approval on any increase since the renewal

date would be before the next joint meeting. Hemauer said the renewal could be done as is and updated after new quotes were received if desired. Schaefer also requested a quote for addition of a rescue airboat. **Motion** by Behnke to approve the renewal policy and get the new quote, second by Schaefer. M/C

4TH QUARTER 2021 FINANCIALS FOR FIRE DEPARTMENT AND COMMUNITY HALL: Parsons presented the financial breakout for the Fire Department and Community Hall expenses with total Fire Department expenses of \$23,026.08 and Community Hall expenses of \$2,157.79. Also presented was a summary and reconciliation of all four quarterly reports for 2021. Funk had a question about the charges and splits for internet and phone services. Parsons reported the method that was used for the previous year but would look into them further for clarification. Funk also reported the phone there was no longer a phone in the hall. Parsons will source a replacement. **Motion** by Schaefer to approve payment of \$14,362.12 by the Town to the Village for balance due of the Town allocation of Fire Department and Community Hall expenses, second by Ecker. M/C

4TH QUARTER 2021 FINANCIALS FOR 1ST RESPONDERS: Phipps presented the Stockbridge First Responders expense report totaling \$1,106.80. **Motion** by Behnke to approve payment of \$333.66 by the Village to the Town for balance due of the Village allocation of First Responder expenses, second by Zickuhr. M/C

FIRST RESPONDER CAPTAIN REPORT: Captain Stadtmueller presented the 1st Responder's Report showing total calls of 79 for 2021 (56 Town, 23 Village) and membership (14, 1 LOA). Stadtmueller also stated there were no elections or bylaw changes to report.

FIRE CHIEF'S REPORT: Fire Chief Funk presented the Fire Department Report showing a current roster of 35 members with 3 on leave of absence. There were 8 fire calls in the 4th quarter of 2021 (3 Town, 0 Village, 5 mutual aid) with Funk commenting on the increase the Fire Department is seeing in shared services. Funk also reviewed 2 Bylaw changes for 2022. A general discussion ensued regarding Fire Department operations and reporting. Lemke requested current Bylaws for the Department. Funk indicated challenges properly tracking updates and changes but agreed have them available for the March 1st Joint Meeting. Lemke and Schaefer both expressed concerns on how compliance under the existing agreement with the Fire Department has lapsed and need to be addressed. Schaefer noted statutes have changed regarding since the existing agreements were created and Lemke brought attention to the need for updating the agreement between the Town and the Village as well. It was agreed to set a Special Joint Meeting on March 1st, 2022, 6:30 PM at the Community Hall to specifically consider these issues. Town Chair Ken Schaefer to preside.

2% SELF CERTIFICATION AND DUES: Parsons reported that Funk had provided confirmation of the Fire Protection and Fire Preventative services required for continued qualification for the 2% program and the Village had completed the Self-Certification.

FIRE DEPARTMENT BUDGET: Funk presented the YTD Fire Department Budget Report and asked if there was a way the unused budget amount could be carried over or allocated to additional training. General discussion took place about funding to provide for more training options, reimbursement to firefighters to increase participation, determining how training programs would be implemented and budgeting for this. Phipps mentioned the State has a provision that allows for an increase in the levy that applies specifically to fire departments. It was agreed to include this for further discussion at the Special Joint Meeting.

FIRE DEPARTMENT AUDIT: Funk shared a letter from the Wisconsin Department of Safety and Professional Services on the results of a compliance audit for the 2% fire dues program. The auditor reported substantial compliance with significant improvement and commended Chief Funk and staff. Schaefer commended Funk as well for the results.

FIRE STATION / COMMUNITY HALL ACCESS: Schaefer reported that the Town has acquired a property adjacent to the fire department. There are no immediate plans for the property and they will be holding the property for future use. Lemke indicated the desire to address the easement providing access to the Fire Department / Community Hall property. Funk stated preference for any changes to be done only upon the transfer of the parcel providing the easement to a proposed park entity.

HIGHWAY 55 BRIDGE AND CULVERT RECONSTRUCTION PROJECT: Lemke reported this State project was in the initial planning stages with a projected work in 2023. He also noted that any changes in water runoff from this project may impact Fire Department / Community Hall property and adjacent properties as well.

BUILDING AND GROUNDS: Mackai reported the entrance door to the Community Hall was expected to be installed the next week.

ILRC COMMITTEE: Lemke stated that there were some changes sent back to Fox Cities Builders after review of the first conceptual plans for an addition to the existing Fire Department / Community Hall. The Agreement/Contract between Town/Village and Agreement/Contract between Town/Village and Fire Department were moved to the Special Joint Meeting.

NEXT MEETING: March 1st, 2022 6:30 PM at the Community Hall

ADJOURNMENT: **Motion** to adjourn by Schaefer, second by Behnke. M/C

Village Clerk Treasurer