Resolution to Impose Fees For Copies of Public Records

Be it resolved that we, the Town Board of Stockbridge, Pursaunt to Wis. State Statute 19.35(3), do hereby impose fees upon the requestor of a copy of a Town record as follows:

- 1. \$.25 per photocopy of a record.
- 2. The actual, necessary and direct cost of photographing and photographic processing if the Town provides a photograph of a record, the form of which does not permit coping.
- 3. The actual, necessary and direct cost of location of a record at \$10.00 per hour, if the cost of locating is \$50.00 or more.
- 4. The actual, necessary and direct cost of mailing or shipping of any copy or photograph of a record which is mailed or shipped to the requestor.
- 5. The Town will require prepayment by a requestor of any fee or fees imposed under this resolution if the total amount exceeds \$5.00

The Town reserves the right to provide copies of a record without charge or at a reduced charge when the Town determines that waiver of the fee is in the public interest—as example copies of minutes to members of the press.

Passed this 15th day of October, 1996

omes Mayer. Chairperson

Jahene Van Hoorn, Clerk